![TAM - Transportation Authority of Marin logo]

May 9, 2007

TO: Transportation Authority of Marin Executive Committee

FROM: Dianne Steinhauser, Executive Director

THROUGH: Eric Schatmeier, Manager of Planning

RE: Bicycle/Pedestrian Advisory Committee (BPAC), Formation Options, Agenda Item 6

Dear Commissioners:

Executive Summary

The Metropolitan Transportation Commission (MTC) has mandated the creation of county Bicycle and Pedestrian Advisory Committees (BPACs) to advise on candidate project applications for State Transportation Development Act Article 3 funds the region administers and for applications for funding under MTC's Regional Bicycle and Pedestrian Program (RBPP). As the CMA for Marin, TAM is charged with establishing the county's BPAC. Until now, TAM has utilized a five-member Bicycle Advisory Group (BAG) originally formed to advise the Marin County Public Works Department.

Staff has researched committee composition in other counties and formulated three options for TAM's BPAC. These options have been presented to interested groups such as the Marin County Bicycle Coalition, the Marin County Public Works Association and the current county Bicycle Advisory Group (at a special May 7 meeting). Staff's recommendation will reflect input from these groups.

Recommendation: That the TAM Executive Committee recommend to the full TAM Board the formation of a county Bicycle/Pedestrian Advisory Committee (BPAC) to replace the current Bicycle Advisory Group (BAG). Staff will review the three options (attached) and make a final recommendation at the Executive Committee meeting.

Background
To ensure appropriate public participation in the award of State TDA Article 3 funds and Regional Bicycle and Pedestrian Program funds, Bay Area counties have created Bicycle/Pedestrian Advisory Committees (BPACs) at the encouragement and direction of MTC. TAM staff conducted research into the make-up and duties of other counties' BPACs and learned that membership ranges from 11 to 16 members and that, typically, members are appointed to represent city and county municipal jurisdictions. Committee members are usually appointed by members of the Congestion Management Agency Board of Directors to ensure wide geographic representation.

Findings
In Marin, three alternatives consistent with common practice suggest themselves to staff (see attached summary chart.). In the first of these a completely new committee is appointed with representatives from each city and town in the county, one member from West Marin and another from the other unincorporated areas of the county. This 17-member alternative also includes Senior and Disabled representatives, a Pedestrian member and an appointee from the Marin Public Works Association.

A second alternative (indicated as Option 3 on the chart) uses the current Measure A Technical Advisory Committee as the BPAC. This committee has broad modal and functional representation including members representing both bicycle and pedestrian interests. The current TAC is a 13-member committee.

The third alternative builds on the success of the current county Bicycle Advisory Group (BAG) who advises the County Public Works Department. In this alternative, membership on the newly appointed BPAC would consist of the five current members of the BAG expanded to 11 with two additional geographic representatives, and a representative from senior and disabled communities, pedestrians and the Marin Public Works Association. The smallest in size of the three alternatives, this option blends geographic representation with broad modal representation to produce a committee of manageable size. Staff will be consulting with the BAG regarding its continued participation as part of the BPAC and make a final report of its findings and recommendations at the Executive Committee meeting.

Recommendation: That the TAM Executive Committee recommend to the full TAM Board formation of a county Bicycle/Pedestrian Advisory Committee (BPAC) to replace the current Bicycle Advisory Group (BAG). Staff will review the three options (attached) and make a final recommendation at the Executive Committee meeting.

Attachment: Bike Pedestrian Advisory Committee – TAM Options for Restructuring

Bike Pedestrian Advisory Committee - TAM options for restructuring

Option 1	Broad Representation	Option 2	Expansion of County Bike Advisory Group (BAG)	Option 3	Use Extg TAM Technical Advisory Committee (TAC)
	Sausalito	Existing *	current member	MPWA	3 members
	Mill Valley	Bicycle	current member	Mrn County Planning Directors	1 member
	Corte Madera	Advisory	current member	Marin County PCC	1 member
	Larkspur	Group	current member	Mrn County Office of Education	1 member
	Belvedere		current member	Business Org advocacy	1 rep/ 1 alternate
	Tiburon	Geographic representative	new	Marin Manager's Association	2 members
	San Rafael	Geographic representative	new	GGBHTD	1 member
	Ross	Public Works Assn.	new	MCTD	1 member
	San Anselmo	Senior representative	new	Enviro Org's of Marin County	1 member
	Fairfax	Disabled rep	new	Bike and Ped Org's	1 member
	Novato	Pedestrian rep.	new		
	West Marin				
	County Unincorporated	*Appointment of existing BAG			
	Disabled Community	members to the BPAC will only			
	Senior representative	occur after consultation at a			
	Public Works Assn.	special May 7 BAG meeting.			
	Pedestrian rep				

Potential TAM BPAC membership (17 members total):
• 1 city staff, BAG member, or local BPAC representative from each city/town (11 total)
• 2 county staff or BAG member representing unincorporated Marin County (1 West Marin)
• 1 Disabled representative, Senior rep, Pedestrian rep, and MPWA rep

Potential TAM BPAC membership (11 members total): Keep existing BAG and add membership in areas not currently represented

Potential Tam BPAC membership (13 members) : Group has worked together for over a year and functioning well now; diversity of responsibilities ensures broad application of TAM goals